

Kootenai Brown Pioneer Village

1037 Bev McLachlin Drive, Pincher Creek, AB

Kootenai Brown Pioneer Village is an outdoor Western Frontier Pioneer Museum located in Pincher Creek, Alberta in scenic Southwest Alberta. We are close to Waterton Lakes National Park, the Crowsnest Pass, and Castle Provincial Park. We are an outdoor Village of 31 heritage buildings spanning 6+ acres of manicured grounds.

Bilingual Museum Ambassador

Full Time Positions: May - September 2025

Evenings, weekends, and holiday work are required

Multiple openings are available

Primary Duties

- Provide excellent guest service
- Lead or assist with large group tours
- Take admissions and provide information about the museum
- Assist with exhibit development and maintenance
- Assist with special events
- Provide interpretive programming to various public groups
- Assist the visiting public with Visitor Information Services

This position is student grant funded - hiring limitations apply



Bilingual Museum Ambassador

Requirements

- Applicants must be between the ages of 15 and 30
- Applicants must be a Canadian Citizen, permanent resident, or granted refugee status
- Applicants must be returning to school for the 2025 year (secondary or post secondary)
- Applicants must have an intermediate understanding of the French Language including speaking, listening, reading, and writing
- Applicants must demonstrate good problem solving skills and effective time management
- Applicants must demonstrate excellent customer services skills and the ability to work well within a team
- Applicants should demonstrate good organizational, time management, and prioritizing skills
- Applicants must be a confident public speaker
- Applicants need a reliable and consistent method of transport to work
- Applicants must obtain a Criminal Record Check if hired (18+)

Assests

- Experience working with children and youth
- Experience assisting with group activities
- Experience with public speaking, performing arts, or drama
- Exceptional written and spoken communication skills with the ability to clearly communicate with guests and team members
- Demonstrates consistent accountability and dependability
- Exercises good decision making skills and judgement
- Shows the ability to plan ahead and assist with organizing
- Consistently shows a positive and energetic attitude
- Effective team worker - member of sports team or 4H is valued
- Pro-Serve (18+) or food serving experience
- Experience handling money and POS systems



Bilingual Museum Ambassador

- This is a seasonal position - Start dates range from May to June through September 2025
- Starting wage is \$15.50 - negotiated subject to experience
- Bonus upon fulfillment of season. Pay schedule is every 2 weeks
- Student Grant limitations apply to these positions:

The youth must be 15 years of age at the beginning of the employment period. The youth may be more than 30 years of age at the end of the employment period as long as they are 30 at the beginning of the employment period. International students are not eligible participants. Students who are a Canadian Citizen, permanent resident, or person who has been granted refugee status in Canada are eligible.

How to Apply

Please apply by submitted your Resume & Cover Letter using one of these methods:

By mail

Attn: Colleen Casey Cyr
Pincher Creek & District Historical
Society
P.O. Box 1226
Pincher Creek, AB T0K 1W0

By Email

Attn: Colleen Casey Cyr
mail.kbpv@gmail.com -
Send as PDFs please!

In Person

Kootenai Brown
Pioneer Village
1037 Bev McLachlin Drive,
Pincher Creek

Only applicants selected for interview will be contacted.

Interviews are ongoing as applications are received, until the position is filled.

Final Application deadline is Tuesday, April 15, 2025.

